

AESL MONTHLY MEETING

19/08/2019

6:30PM-9:45PM

Mr Percival, 14 Queens
Road

Meeting called by:	AESL	Type of meeting:	Monthly
Facilitator:	Lembit Marder	Note taker:	Eva Otsing
Present:	Lembit Marder, Sirje Jõgi, Eva Otsing, Evelin Erm, Ingrid Provan		
Not Present:	All present!		

Minutes no 13

Agenda item: **REPORTS**

Minutes from previous meeting accepted.
Evelin has sent out a reminder letter out for membership fees.
Eva created the third donations letter.
Sirje sent out donations letter and minutes.

Agenda item: **CORRESPONDENCE IN**

LETTER 1

Request from Brisbane Estonian Playschool. Requesting money, because they missed the ERC deadline.
They are asking for \$1500.

Lembit will call Jaak Mardiste (AESL representative in Brisbane) and say we can't match what they're asking and seek for his advice.

Evelin will check how much Tiiu Salasoo received for language studies and find out how much we have left in our language learning budget.

Action items	Person responsible	Deadline
✓ Evelin will let Lembit know how much budget is left	Evelin	21 august 2019

LETTER 2

From Terry Kass (Sydney Archives):
AESL should negotiate with Sydney Eesti Selts for an appropriate rent increase.
Lembit talked to Tiina Tamm (Sydney Eesti Selts) and agreed on \$3500 per year which is \$1500 more.
Needs to be put on vote at AGM: Sydney Eesti Selts having an increase of funding by \$1500, making it total \$5000 a year to Sydney Eesti Selts.

Agenda item: **CORRESPONDENCE OUT**

Only replies to Correspondence In.

Agenda item: MEMBERSHIP FEES

Evelin has sent out 2 letters asking for membership fees.

Yet to receive fees from Adelaide Eesti Selts, Eesti Skautlikud Noored, Eesti Ühing Kodu, Perth Eesti Selts.

Evelin is keeping track of all the memberships.

\$668 in membership fees dated 17th August 2019.

Action items	Person responsible	Deadline
✓ Evelin will send out another notification with the deadline 31 st August 2019	Evelin	31 st August

Agenda item: DONATIONS

Today donations: \$1541

Not doing very well compared to previous years.

Sirje will get a list of all donations from Evelin 1st October 2019.

Agenda item: REPORTING FOR AGM

We need to set up a form online to ask for information.

Eva will build an online form in Wufoo (SurveyMonkey) and send it to societies to fill and attach their reports. Finalise form by 19th September 2019.

CONTACT DETAILS

Primary Contact Name

Email

Phone

Other Committee Members and Positions

Amount of people in the Society

Location

ACTIVITIES

Activity Title

Activity Date

Activity Description

General Comments

Challenges/Difficulties/Suggestions

COMMENTS

Comments/Thanks/Recognitions

Action items	Person responsible	Deadline
✓ Eva will draft up Wufoo form	Eva	19 th August 2019

Agenda item: COMMITTEE

Need another member

Action items	Person responsible	Deadline
✓ Ask Raivo Tõnisson if he would like to join the committee	Eva	19 th August 2019

Agenda item: AUDIT FORM FOR SOCIETIES

Research into how did the societies spend the funding.

Create another form on Wufoo for auditing the societies.

Action items	Person responsible	Deadline
✓ Sirje will send Eva questions for online form		n/a

Agenda item: TREASURER REPORT

Account Balance:

Bus. Trans. Acc: \$9235.29

Savings: \$86710.90

Society Cheque Acc. \$7135.06

Agenda item: ÜEKN

Ülemaailmne Eesti Kesknõukogu.

Lembit took over from Maie Barrow and will attend AGM on 19th September 2019 in Tallinn.

MEETING FINISHED

NEXT MEETING DATE: 12th September 2019, 6:30PM at Evelin's Café – Mr Percival, 14 Queens Road, Melbourne

